

<b>Job Title:</b>	<b>Liveable Communities Advisor</b>
<b>Location:</b>	WSAA offices, Level 8, Suite 8.02, 401 Docklands Drive Docklands, VIC Flexible, hybrid working model.
<b>Salary:</b>	Competitive salary
<b>Responsible to:</b>	Liveable Communities Manager

We welcome candidates from all backgrounds and value diversity and inclusion in our workplace. We encourage all applicants, including Aboriginal and Torres Strait Islander people, people with disability, LGBTIQ and culturally diverse communities to join WSAA.

### About WSAA

The Water Services Association of Australia (WSAA) is the peak industry body representing the urban water industry. Our members provide water and sewerage services to over 24 million customers in Australia and New Zealand and many of Australia's largest industrial and commercial enterprises. WSAA facilitates collaboration, knowledge sharing, networking and cooperation within the urban water industry. We are proud of the collegiate attitude of our members which has led to industry-wide approaches to national water issues. [www.wsaa.asn.au](http://www.wsaa.asn.au)

### THE POSITION

- **Support member understanding, collaboration, project delivery, advocacy and policy development with a focus on sustainability, climate change, environment and planning.**
- **Engage with members and stakeholders to support meaningful change and impact.**

WSAA and its members are pursuing the following areas applicable to liveable communities:

- Water for health – beyond the core business of taps and toilets including physical and mental health benefits, mitigating urban heat island and supporting climate adaptation and mitigation measures.
- Water for placemaking – providing opportunities for water to be integrated in urban planning, resulting in connectedness with water.
- Water for growth – ensuring all water supply options are available for decision makers and role of the industry in the circular economy.
- Water for a thriving future - identify future and emerging trends for the industry to be aware of and respond by providing guidance and developing industry positions.

The Liveable Communities Program also includes initiatives related to the Sustainable Development Goals, water quality, water and wastewater planning, integrated water cycle management, water security, environment, energy management, and supporting reconciliation.

Key aspects of the role are:

1. Support the Manager Liveable Communities in delivering the program for the WSAA Liveable Communities Committee and associated networks. This includes providing expert advice and assisting with strategies development to help the industry adapt to future challenges and opportunities.



2. Help influence policy and industry direction to improve water's role in productivity, growth and the wellbeing of customers and the community. This includes providing support through outcomes developed by key networks, and assisting collaboration across different sectors and disciplines. The role will include the need to liaise with internal teams, external partners, and stakeholders.
3. Manage the contractual components of projects – issuing pro-forma contractual agreements, tracking project outcomes, liaison with the project delivery team and consultants, ensuring invoices are correct and paid, and ensuring project outcomes meet utility expectations and communicate progress and effectiveness.
4. Coordinate and support the relevant WSAA networks and communities of practice. This may include developing agenda's, taking minutes, organising speakers, facilitating workshops and providing project updates.
5. Prepare reports, summaries, presentations and other material to support the delivery, promotion and information transfer for the WSAA Liveable Communities Committee program and associated networks. Importantly, you will need to stay informed about the latest research and developments in relevant fields, including analysing trends and emerging issues.
6. Contribute to the review, advocacy and submissions on national government policies, as they relate to the focus of the Liveable Communities Committee program.
7. Ensure projects are delivered to a standard that meets member requirements and are promoted throughout industry. This includes supporting the implementation of strategies and initiatives that move WSAA and the industry towards its vision.
8. Assist the WSAA team in raising the profile of WSAA and the urban water industry generally.

## **KEY ATTRIBUTES AND PERSONAL QUALITIES**

- Experience in being able to influence and deliver project outcomes involving a range of stakeholders without direct line authority.
- Ability to work autonomously as part of a small team and engage with stakeholders at different levels.
- Well organised and efficient with proven project management and inter-personal skills, including meeting deadlines and delivering projects within budget.
- Capable of effectively translating and communicating trends and technical insights to various audiences.
- Good written and oral communication skills, with a proven ability to deliver effective, quality presentations.
- An adaptable approach to work recognising that WSAA is a small and agile organisation.
- A high level of personal energy and initiative, motivated to achieve outcomes and explore new initiatives.
- A high level of professionalism and personal integrity.

## **EXPERIENCE AND QUALIFICATIONS**

- A minimum of 2-5 years of professional experience in roles relating to sustainability, environmental management, climate change adaptation or mitigation, or similar.



- Prior experience within the water industry is highly desirable but not essential.
- A bachelor's degree in environmental science, sustainability, environmental policy, environmental engineering, or a related field.

### **TERMS OF APPOINTMENT**

Full-time contract, pending the completion of a successful 6-month probationary period. Some travel in Australia may be required. A flexible and attractive remuneration package is available for the right candidate. Some travel within Australia required.

### **QUESTIONS AND HOW TO APPLY**

Please send your CV with a covering letter detailing your experience relating to the above attributes and experience requirements to Jason Mingo, [Jason.Mingo@wsaa.asn.au](mailto:Jason.Mingo@wsaa.asn.au).

Applications close 5.00pm Monday 7 August 2023. Only successful candidates will be contacted.